

PEOPLE EMPOWERING PEOPLE RULES

Revised February 2010

RULES	OFFENSE	1st	2nd	3rd
1. No violence or threats of physical harm to anyone in the building		3	3	4
2. No drugs or alcohol either in a person's possession or in their system during the time they are at the center. The center is a drug free environment		3	3	4
3. No destroying or defacing center property or another consumers property (work off debt if this occurs)		2	3	4
4. No stealing of anything from anyone or from the center		2	3	4
5. No possession of weapons of any kind, nor anything that appears to be a weapon such as a toy gun. 911 will be called if you bring a weapon		3	3	4
6. No unseemly conduct inside or outside of the center such as cursing, gossiping or character assassination, or any and all obscene gestures		1	2	3
7. No smoking inside the building or in the doorways leading into the building		1	2	3
8. Consumers can use the fax machine phone in the main room. Consumers may not use the phone in the main office area. Please use the phone book not 411.		1	2	3
9. To use any office equipment, please ask a paid worker		1	2	3
10. Consumers must be responsible for cleaning up after themselves at all times, including pushing in their chairs		1	2	3
11. If you want food to eat at the center ask a paid worker to help you		1	2	3
12. No propositioning sexual favors, slurs, or overtones to/from men or women. No unwanted touching. No stalking behaviors to/from men or women; either face to face or by phone.		1	2	3
13. No panhandling, asking for rides, money, or cigarettes from other consumers, offices on campus, or neighbors		1	2	3
14. Must wear shoes, shirt and non-suggestive clothing at all times. Clothing cannot be sexually provocative or advocate the use of alcohol. Must go home to change if needed		1	2	3
15. Due to centers insurance, No children are allowed in the center at any time		1	2	3
16. As a policy, we don't give out medication, prescribed or over the counter. Personal medications should not be left out at the center		1	2	3

CONSEQUENCES FOR BREAKING CENTER RULES ARE AS FOLLOWS:

Offense Level

1. Warning (counseling offered on the rule broken)
2. Asked to leave for the day – discussion with a paid worker
3. Asked to leave the center and a meeting will be held to discuss further consequences
4. Police will be called

Appeal Process

1. Bring up to PEP organization meeting
2. Circle of Friends Board